

Avenue Pre-Preparatory School and Nursery

Remote Teaching and Learning Policy in the event of self-isolation and/or Temporary School Closure

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Authorised by: Mary Fysh, Principal and Martin Ayres, Chair of Advisory Board

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PURPOSE OF THIS POLICY:

- To outline procedures and practice for pupils in self isolation, who are otherwise fit and healthy, to continue with their academic studies.
- To outline procedures and practice for staff in self isolation, who are otherwise fit and healthy, to continue with teaching, setting, marking and feeding back on pupil work as part of the normal teaching timetable.
- To outline procedures and practice for staff and students if the school/bubble has to close due to advice from the Government and/or Public Health England.

1. REMOTE LEARNING FOR STUDENTS WHO ARE IN SELF ISOLATION WHILST THE SCHOOL REMAINS OPEN

If students are required to isolate because they have been identified as a contact of a positive COVID19 case, have tested positive for COVID-19 or are displaying COVID-19 symptoms, the school will make sure that education is provided remotely for them.

Students:

- Children should complete all work set and hand in work on return to school

- If children are joining a Zoom session, regular behaviour expectations apply
- Children should be guided by parents/carers to use other electronic resources available to them e.g., White Rose Maths, Oak National Academy, Hamilton, BBC Bitesize or Letterland /Jolly Grammar Resources.

Teachers:

- Teachers should set and upload work to Tapestry/Website for the students.
- Any electronic resources used in the lessons, including worksheets or PowerPoints used, should be shared with absent students.
- Arrange regular

Parents:

- Parents should encourage and support their children's work, including finding an appropriate place to work if at all possible
- Contact the child's teacher if they have concerns

2. REMOTE TEACHING FOR STAFF WHO ARE IN SELF ISOLATION

Teaching staff who are required to self-isolate but are not unwell are expected to do the following:

- Follow the normal guidelines for planned absence
- Plan resources, set cover work and, whenever possible, teach a live lesson via Zoom to their class from home
- Work should be marked and feedback provided remotely via email.

3. REMOTE TEACHING AND LEARNING IN THE CASE OF ENFORCED SCHOOL/CLASS/BUBBLE CLOSURE

Student Expectations:

- Children should follow their timetable on the website during the school day
- Children should check Tapestry/Website to see the posts/resources for each topic
- Children should complete all work set and upload to Tapestry or email to the class teacher.
- Children/parents/carers should contact their teachers if they are having difficulties with the work
- If children are attending zoom session, regular behaviour expectations apply
- Children should use other electronic resources available to them e.g. Oak National Academy, BBC Bitesize, Letterland

Teacher Expectations:

- Teachers are strongly encouraged to teach their regular timetabled lessons via Zoom if at all possible. Alternatively, teachers may upload a video and/or teachers should set work on Tapestry or school Website for the children.
- If children are taught via Zoom, registers should be taken: Remote Learning.
- Any electronic resources used in the lessons, including worksheets or PowerPoints used, should be shared with absent students.

Parental Expectations:

- Encourage and support their children's work, including finding an appropriate place to work if at all possible
- Contact the student's teacher if they have concerns

Principal and Head are expected to:

- Regularly check Tapestry / Website and the work being set
- Regularly check that staff are consistent in their approach
- Provide support to colleagues

Child Protection/Safeguarding Notes:

This guidance document should be read in conjunction with the school's Child Protection/Safeguarding Policy. The aim is to ensure that the same standards of protection and support are available to all children, including those who may be isolated at home due to COVID. Staff must adhere to this policy and ensure any concerns are suitably reported to the DSL.

Please note the following additions:

- Any remote face-to-face meetings between children and staff members must take place via Zoom.
- Children and staff must be dressed appropriately at all times during live lessons taking place remotely